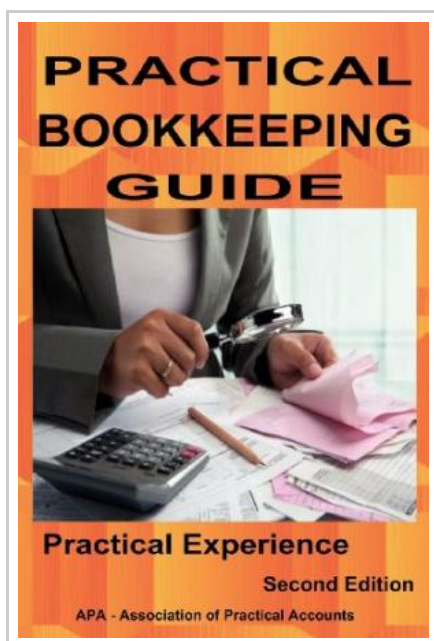




Practical Bookkeeping Guide

By Moses Carson Bakaluba

Custom Books Ltd, United Kingdom, 2012. Paperback. Book Condition: New. 2nd. 229 x 150 mm. Language: English . Brand New Book ***** Print on Demand *****.This book provides detailed and extensive Guidelines for Recording Opening Balances, Opening Year Reversals, Income and Receipts Documents, Purchases and Payments Documents, Disallowed Expenses, Vat Management, Verification Instruments, Pre-Vat Procedures, Post-Vat Tasks, Duplicating Creditors And Debtors Control Accounts, plus Periodic Reports. It focuses on Practice Based Learning. Its designed to groom Professional Bookkeepers and Financial Accounting Technicians. It covers many procedures not found in other books except places of Practical Accounting Work. Please refer to the Preface. For Practice, there are 3 sets of documents totalling 500. A separate answer book is available.

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